**2.2.1 COUNTRY NAME AIRPORT NAME International Airport**

**Airport Overview**

**REPLACE THIS TEXT with a 2 - 4 paragraph narrative describing the airport and its operations. Identify any key bottlenecks or procedural issues which commonly affect operators and customers.  Specify whether this entry airport has technical and legal capacity to receive temperature sensitive, dangerous, pharmaceuticals , medical and other cargo,**

**Describe existing infrastructural limitations that may affect flight operations (in terms of runways, apron, air navigation equipment, lightning etc). Provide current NOTAMS, if any.**

|  |
| --- |
| **Airport Location and Contact** |
| **Country** | Insert information |
| **Province or District** |  |
| **Nearest Town or City with Distance from Airport** | TOWN NAMEDISTANCE (km) |
| **Airport’s Complete Name** |  |
| **Latitude** | Insert latitude in decimal degrees format (ex. DDD.dddddd) |
| **Longitude** | Insert longitude in decimal degrees format (ex. DDD.dddddd) |
| **Elevation *(ft and m)*** |  |
| **IATA Code** |   |
| **ICAO Code** |  |
| **Managing Company or Airport Authority** | If more than one operator, break down by area of operation |
| **Management Contact Person** |  |
| **Open: Day only or 24 hrs** |  |
| **Number of Runways (including length and width)** | Example: RWY 05/23 2500mx40m |
| **Number of helipads, including dimensions** | Example: 2xHLS 50x50m |

**Airport Picture**

**REPLACE THIS TEXT with a map or satellite view of the airport here. The picture of the airport should include all key areas clearly marked (Customs office, security office, cargo area, etc.).**

**REPLACE THIS TEXT with a list of the areas identified in the Airport Picture.**

**Description and Contacts of Key Companies**

**REPLACE THIS TEXT with a short narrative identifying key companies and their duties within the airport.****ENSURE COMPANIES IDENTIFIED IN THESE PARAGRAPHS HAVE THEIR CONTACT DETAILS IN SECTION 4.5: Airport Companies Contact List. Create the list by completing the 4.5 template.**

For more information on airport contacts, please see the following link:**HQ staff will input a link to section 4.5 Airport Companies Contact List here.**

Information on some aviation service providers can be found at:[**http://www.azfreight.com/**](http://www.azfreight.com/) **and https://www.airportdata.com/**

**Airport Infrastructure Details**

**REPLACE THIS TEXT with 1 - 2 paragraphs describing the airfield details. Indicate level of maintenance of the equipment, noted issues by carriers or of any planned upgrades / improvements scheduled.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Customs** | Yes / No (for all fields) | **JET A-1 fuel** | Yes / No (for all fields) |
| **Immigration** |  | **AVGAS 100** |  |
| **Terminal Building** |  | **Ground Handling Services** |  |
| **Passenger Terminal** |  | **Cargo terminal** |  |

**Airport Operating Details**

|  |
| --- |
| **Operating Details** |
| **Maximum Sized Aircraft that can be Offloaded on Bulk Cargo** | INSERT INFORMATION |
| **Maximum Sized Aircraft that can be Offloaded on Pallet** |  |
| **Storage Area *(m3 and mt)*** |  |
| **Handling Equipment** |
| **Elevators / Hi Loaders**  | Yes / No | **Max Capacity (*mt)*** |  |
| **Max Height*****(m)*** |  |
| **Loading Ramps** | Yes / No |
| **Other Comments** |  |

**Customs Guidance**

**REPLACE THIS TEXT with a paragraph outlining the customs activities at the airport. Give guidance on how long it normally takes, recommendations on working with custom officials at the airport, location of customs offices and operating hours, mentioning specific procedures applicable to customs clearance in the airport, type of cargo that can be handled, and any other relevant issues. Ensure custom contact details are given and any relevant websites.** **Include a list of clearing agents with bonded/non-bonded warehouse capacity in the airport with temp controlled / non temp controlled**

|  |
| --- |
| **CLEARING AGENTS** |
| **Company Name** | **What categories do they treat (food, fuel, vehicles, pharmaceuticals, or all-rounders)?** | **Bonded/Non-bonded warehouse Capacity**  | **Temperature controlled /Non temperature controlled** |
|  |  |  |  |
|  |  |  |  |

For more information on customs in **COUNTRY NAME**, please see the following link:**HQ staff will input a link to section 1.3 Customs Information here.**

**Storage Facilities**

**REPLACE THIS TEXT with 2 - 4 paragraphs describing current storage facilities available at the airport. Identify any procedures or issues regarding capacity, documentation, payment, taxes, security, etc. Does the facility have registered 3PL capacity (including specialization and services available)? Describe whether the airport has functioning cold storage facilities, how is this cold storage facility powered and does it have a back-up system. Indicate power source for Temperature Controlled /Keep Cool and frequency of maintenance. Is this cold storage run by a private company, or by customs? Can it be used awaiting customs clearance? Is this cold storage secured? What are the processes/good practices in place to handle temperature-sensitive pharmaceuticals. When was the cold room last maintained and calibrated? What is the handling equipment available: do they handle palletized cargo or only small parcels. Do they store on the ground or do they use pallets or other storage solutions. Is the cold room used for food and pharma? Does the facility have capacity to recondition Keep Cool boxes before dispatch/release?**

|  |
| --- |
| **BONDED STORAGE (STORAGE AVAILABLE BEFORE CUSTOMS)**  |
| **Storage condition**  | **Number of Storage Facilities** | **Total Area****(m²)** | **Total volume (m³)**  | **Handling requirement**   |
| **Open air**  |  |  |  |  |
| **General cargo (indoor)**  |  |  |  |  |
| **Bagged Cargo** |  |  |  |  |
| **Temperature controlled (15 to 25 °C)**  |  |  |  |  |
| **Keep Cool (2 to 8 °C)**  |  |  |  |  |
| **Freezing Temp (minus 25 to minus 15°C)**  |  |  |  |  |
| **Ultra cold-chain temp (minus 80 to minus 60°C)** |  |  |  |  |
| **Narcotics Cage**  |  |  |  |  |

|  |
| --- |
| **NON-BONDED STORAGE (STORAGE AVAILABLE AFTERS CUSTOMS)**  |
| **Storage condition**  | **Number of Storage Facilities** | **Total Area****(m²)** | **Total Volume (m³)**  | **Handling requirement**   |
| **Open air**  |  |  |  |  |
| **General cargo (indoor)**  |  |  |  |  |
| **Bagged Cargo** |  |  |  |  |
| **Temperature controlled (15 to 25 °C)**  |  |  |  |  |
| **Keep Cool (2 to 8 °C)**  |  |  |  |  |
| **Freezing Temp (minus 25 to minus 15°C)**  |  |  |  |  |
| **Ultra cold-chain temp (minus 80 to minus 60°C)** |  |  |  |  |
| **Narcotics Cage**  |  |  |  |  |

**Airfield Costs**

**NAVIGATION CHARGES**

**REPLACE THIS TEXT with a 1 - 2 paragraph narrative on navigation charges. Identify any issues in billing, estimating charges and ability to pay.**

|  |  |
| --- | --- |
| **Charges** | **Aircraft Weight - MTOW (kg)** |
|  | **0 - 7,000** | **7,001 - 136,000** | **136,001 and over** |
| **Navigation (per journey) USD - $** |  |  |  |
| **Landing USD - $** |  |  |  |
| **Night Landing USD - $** |  |  |  |
| **Night Take-Off USD - $** |  |  |  |
| **Parking** |  |  |  |
| **Handling Charges** |  |  |  |

**FUEL SERVICES CHARGES**

**REPLACE THIS TEXT with 1 - 2 paragraphs describing fuel services charges (if any) and how such charges are applied. Ensure the unit is clearly identified in the table.**

|  |  |
| --- | --- |
|  | **Price per Litre USD - $** |
| **Jet A-1** |  |
| **Avgas** |  |

**CARGO TERMINAL CHARGES**

**REPLACE THIS TEXT with a 1 - 2 paragraph narrative on cargo charges. Identify any issues in billing, estimating charges and ability to pay.**

|  |
| --- |
| **Import Charges** |
| **Type of Charge** | **Rate USD - $ per kg** | **Comments** |
| **Handling Charge** |  |  |
| **Break Bulk Fee** |  |  |
| **Diplomatic Mail** |  |  |
| **Strong Room – per consignment** |  |  |
| **Cold Storage Fee** |  |  |
| **Delivery Outside Normal Working Hours** |  |  |
| **Preparation of substitute AOA – Invoice – Receipt** |  |  |
| **Storage per Day** |  | Grace period (Hours)?  |
| **Export** |
| **Handling Charges – Un-palletized Cargo** |  |  |
| **Reconditioning passive Keep Cool boxes** |  |  |
| **International Air Waybill** |  |  |
| **Local Air Waybill** |  |  |
| **Air Way Bill Amendment - Cancellation** |  |  |
| **Air Way Bill Documentation** |  |  |
| **Diplomatic Mail** |  |  |
| **Storage Charges per Day** |  |  |
| **Storage Charges per Day for Keep Cool** |  |  |

**Security**

**REPLACE THIS TEXT with 1 - 2 paragraphs describing current security provision. Identify any known issues and highlight any current plans to upgrade / improve the current security structure. If any current international ranking or security measure exist for the facility, identify here.  Mention presence of troops / UN contingents and any security protocols to consider for this airport (access, check points, documentation, etc.).**