|  |  |  |  |
| --- | --- | --- | --- |
| MISSION |  | REGION |  |
| DATE |  | COMPILED BY  (NAME, ORGANISATION) |  |
| EMAIL |  | PHONE |  |

# Rapid Logistics Assessment

Seaports

| **Final Checklist for Seaport Assessment Activities** | | **Done** | **Comments** |
| --- | --- | --- | --- |
| 1 | List and map primary, secondary seaports and – if applicable – landing sites of potential use to and within the emergency zone |  |  |
| 2 | Establish capacity requirements for current relief scenario: Type, volume, weight of cargo to be transported from where to where |  |  |
| 3 | If applicable – consult with the Ministry of Transport/ Infrastructure/ Urban Development to initiate repairs to damaged wharves |  |  |

### Where can you find information on seaports?

[www.ports.com](http://www.ports.com); [www.portguide.com](http://www.portguide.com), [www.portfocus.com/index.html](http://www.portfocus.com/index.html)

[www.marinetraffic.com](http://www.marinetraffic.com)

Ministry of Transport, National Maritime Authority

Relevant humanitarian organisations

The Logistics Capacity Assessment (LCA) https://dlca.logcluster.org

### Useful tips:

Liaise with the freight forwarding agents, HQ and your suppliers for information.

Confirm that containers are in a proper condition and certified.

Check means of loading cargo and containers on trucks.

Evaluate the access of transport means into the port area.

Verify the different port charges, detention and port free time periods.

| **Seaport Assessment** | |
| --- | --- |
| ***Seaport name:*** | ***Classification***  primary port  secondary port  jetty, landing site |
| ***Seaport focal point contact:*** |  |
| ***Location of the Seaport:*** | ***GPS Coordinates (DDD.dddddd) or nautical format  (*N/S *DD° MM’ SS”,* E/W *DDD° MM’ SS”)*** |
| ***Is the seaport fully operational?*** Yes No | ***If yes, operating hours …………………………………………………………………***  ***Operational at night?*** Yes No |

| **Seaport Assessment** | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***Are these structures operational***  **Berths Yes No**  **(Un)loading areas Yes No**  **Cargo handling area Yes No** | | | ***Do they need Rehabilitation?***  **Berths** **Yes No**  **Parking areas Yes No**  **Cargo Handling areas Yes No** | | | | | | ***If yes, please provide additional details:*** | | | | |
| ***If operational, what is the offtake capacity at the port:***  ***By road:***  ***By rail:***  ***Other comments (e.g. containerized or non-containerized)*** | | | | | | | | | | | | | |
| ***Services available:***  **-** Customs Yes No  - Cargo Storage Yes No  facilities  - Seaport security Yes No | | | **CONTACTS** | | | | | | | | | | |
| Customs | | Immigration | | Cargo Storage facilities | | | Seaport security | Broker/ Freight Forwarder | | *Stevedoring* |
| **Technical Data:**  Berth #1  Berth #2  Berth #3 | **Operational**  Yes No  Yes No  Yes No | **Length**  (meter)  **……. …….. …....** | | | **Depth at berth** (low tide, meter)  **…….. ….....**  **….....** | | | **Minimum depth, pilot station to berth** (low tide, meter)  **……..**  **Mean tidal range**  (meter)  **……..** | | | | **Other comments (e.g. tidal fluctuations, seasonality effects)** | |
| ***Port Cargo Equipment:*** **Quantity:**  Gantry Crane (STS) **……..**  Transtainer (RMG) ……..  Reachstacker, Toploader **……..**  Forklift **……..**  Yard Truck/Tractor **……..**  Yard Trailer **……..**  Mobile Harbour Crane (MHC) **……..**  Port Crane, rail mounted **……..**  Grain Elevator **……..**  Belt Conveyor **……..**  Bagging Equipment **……..**  Other: ………………………….. **……..** | | | | ***Operational (Quantity):***  **……..  ….....**  **….....**  **……..  ….....**  **….....**  **….....**  **….....**  **….....**  **……..**  **……..**  **……..** | | ***Lifting Capacity / Performance / Comments:***  **……..  ….....**  **….....**  **……..  ….....**  **….....**  **….....**  **….....**  **….....**  **……..**  **……..**  **……..** | | | | | | | |
| ***Other comments (e.g. is the port import only)*** | | | | | | | | | | | | | |
| ***Storage type/ area***  Container Yard Capacity ……… TEU  Reefer Connections …………. units  Cold Storage ……….…….. sqm  Silo Facilities ………….… metric tons grain  Warehouse Space …:……….… sqm Bonded ………… sqm  Other comments: | | | | | | | | | | | | | |
| ***Security:***  Fence  Guards Light Alert Procedures  Fire services Communications  ***Other comments:*** | | | | | | | | | | | | | |
| ***Road access to Seaport:***  Impossible  Weather dependant  Need rehabilitation  Good  ***Rail access to Seaport:***  Impossible  Weather dependant  Need rehabilitation  Good  ***Are there other constraints hampering access to the port (e.g. administrative)?*** | | | | | | | | | | | | | |
| ***Other general comment:*** | | | | | | | | | | | | | |