

1.3 Zambia Customs Information

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Duties and Tax Exemption

For contact information regarding government custom authorities, please follow the link below: [4.1 Zambia Government Contact List](#)

Emergency Response:

In the following table, state which of the following agreements and conventions apply to the country and if there are any other existing ones

Agreements / Conventions Description	Ratified by Country? (Yes / No)
WCO (World Customs Organization) member	Yes, on 27 September 1978
Annex J-5 Revised Kyoto Convention	No
OCHA Model Agreement	No
Tampere Convention (on the Provision of Telecommunication Resources for Disaster Mitigation and Relief Operations)	No
Regional Agreements (on emergency/disaster response, but also customs unions, regional integration)	Yes, on 25 November 2016

Exemption Regular Regime (Non-Emergency Response):

The Republic of Zambia is not a signatory to any of the conventions for an emergency, to streamline customs processes. Regular processes will apply, though at the time of emergency the governing bodies will make local decisions on waivers. There is a Zambia Revenue Authority Customs Code used on Humanitarian Aid Commodities which exempt such aid from the payment of taxes. This is done with the support of a Document called COMESA Certificate of Origin or SADC Certificate of Origin and Non Charge Commercial Invoice.

Form CE20 must have the following with it:

1. **Certificate of origin** for export into member states that have ratified particular preferential trade agreements with Zambia. These certificates can be obtained from Customs International and Policy Office in Lusaka and Assistant Commissioner Customs Services Ndola. Currently, Zambia issues certificates of origin for the following trade agreements:
 - COMESA
 - SADC
 - EU
 - GSP
 - China bilateral trade agreement
 - AGOA
2. **Permits**, e.g., Quality certificate from veterinary department (meat and livestock), Phytosanitary certificate from Mt Makulu Research station (seeds, plants and fruits), Permit for gemstone and scrap metal exports from Ministries of Mines, and Timber verification certificate for timber export.
3. **Other supporting documents** such as packing list, consignment note, cargo Manifest, commercial invoice, airway bill, bill of lading and any other document relevant to the export.

Organizational Requirements to obtain Duty Free Status
United Nations Agencies
UN Subject to
Chapter 20 of the Diplomatic Immunities and Privileges Act

Non Governmental Organizations

Exemption Certificate Application Procedure:

Exemption Certificate Document Requirements

Duties and Taxes Exemption Certificate Document Requirements (by commodity)						
	Food	NFI (Shelter, WASH, Education)	Medicines	Vehicle & Spare Parts	Staff & Office Supplies	Telecoms Equipment
Invoice	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
AWB/BL/Other Transport Documents	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Donation/Non-Commercial Certificates	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Packing Lists	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Other Documents						

Customs Clearance

General Information

Customs Information	
Document Requirements	<p>Sanitary and phytosanitary regulations are applied to imports of live animals, plants and seeds. A sanitary certificate from the exporting country is required as a prerequisite to the issuance of the veterinary permit.</p> <p>Food imports must satisfy the provisions of the Food and Drugs Act of September 1978 which requires packaging and labelling requirement for food, and standards for maize sump, rice and bread.</p> <p>A phytosanitary certificate is obtained from the Mount Makulu Research Station for seeds, stems, and fruits.</p>
Embargoes	
Prohibited Items	<ul style="list-style-type: none"> • Narcotics • Pornography (please consider the term as used under the Islamic law) • Counterfeit items • Cultural artefacts and other objects of cultural importance • Henna • Palm tree and any products thereof • Explosive material
General Restrictions	<ul style="list-style-type: none"> • GMO COMMODITIES ARE NOT ALLOWED INTO THE COUNTRY • Live animals – health certificate required along with complete and valid inoculations. • Endangered species and any products or parts thereof as outlined by CITES maybe be brought in only with CITES permission. • Medication • Hunting weapons permissible only with authorisation obtainable from Ministry of Interior.

Customs Clearance Document Requirements

Customs Clearance Document Requirements (by commodity)						
	Food	NFI (Shelter, WASH, Education)	Medicines	Vehicles & Spare Parts	Staff & Office Supplies	Telecoms Equipment
D&T Exemption Certificate	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original

Invoice	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
AWB/BL/Other Transport Documents	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Donation/Non-Commercial Certificates	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Packing Lists	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Phytosanitary Certificate	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Other Documents Export/ Import Permits	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original	Yes, Original
Additional Notes – Export and Import Permits are a must Documents to facilitate import and Export						

Transit Regime

- Customs Entries Forms are done by the Clearing Agent with supporting Documents like Import/ Export Permits from the originating Country
- The Above is usually submitted as Pre-Alerts
- Depending on the Country of Destination, some humanitarian aid commodities are moved in Bond and they go into the Bonded Warehouse in the Country of Destination where are finally Ex-bonded after being final cleared by the Customs Authority of the Destination Country
- Usual Humanitarian Aid Commodity in Zambia is not escorted unless there is a Government Ban on such a Commodity, then, there is Military escort to the Border of exit.